



## DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town  
CHARTERED 1749 INCORPORATED 1961

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### MEMORANDUM

TO: Mayor and Town Council

FROM: Daniel E. Taber  
Town Manager

DATE: June 5, 2012

RE: Town Manager's Report

During the month of May 2012, staff and I spent time following up on issues and complaints that originated directly from citizens and through Town Council members. A new format for code violation notices and other notices of violations has been developed by staff and reviewed by the Town Attorney. It is anticipated that several violations will be noticed and pursued over the next several months.

In the future, I am asking that any Council member that wants an item that was not covered during a prior Council meeting added to the agenda for a future meeting please advise me by email at least eight days in advance of the scheduled Council meeting. That would be by close of business on the Monday of the week before the scheduled Council meeting.

#### **Ginn Park Project**

There have been no significant changes made to the implementation schedule for the first phase of the Ginn Park project.

#### **Potomac Landfill**

There was one odor related complaint during the month of May 2012. Several attempts to set up a meeting with Dennis Leake over their future plans for the landfill have been unsuccessful and I will take no further action regarding such a meeting until contacted by representatives of Potomac Landfill

#### **First Town Center Project**

There are no new significant developments to report regarding this matter. We are, however, looking into an unmet obligation from the same developer that dates back to September 2010. More information will be provided when available.

### **Refunding the 2003 Bond**

Council will be asked to pass a resolution in June giving the Town the authority to proceed with a refunding of the 2003 bond. There will be meaningful long-term savings involved but the exact amount will not be known until the closing date of the refunding.

### **Other Various Town Manager Activities for May**

- Daily Administrative Responsibilities
- Staff Meetings
- Regular and Special Council Meeting
- Briefings and Meetings with Town Attorney On Several Issues
- Individual Meetings with Staff
- Individual Meetings and Telephone Conversations with Council Members
- Individual Meetings and Conversations with Citizens
- Personnel Related Meetings
- Weekly Drive-Through of the Town
- Town Charter Day
- Multi-Cultural Festival
- VML Town Section Meeting – May 24<sup>th</sup> - Leesburg

Should you have any questions or concerns, please contact me.